

wisperstrust@btconnect.com
Wispers Trust,
PO Box 119,
GU29 1 BH.



APPLICATION FOR A GRANT

PART 1

THIS FORM MUST BE ACCOMPANIED BY PART 2.
IF YOU HAVE ALREADY COMPLETED PART 2 FOR ANOTHER TRUST
PLEASE SEND A COPY TO THE PO BOX ABOVE.

Name of young person for whom the grant is requested _____

Date of application _____

School at which any award may be held _____

Date started at the school _____

Academic Year 20__/20__

Please indicate for which academic year you are applying for help, e.g. final GCSE year (Yr11)

COMPLETION OF THE APPLICATION FORM

All sections of the form must be completed and returned by the preceding March to the start of the new academic year, otherwise it will be returned and your application may be delayed. It is essential that the financial form is completed with both income and expenditure columns filled in. A copy of a recent weekly/monthly pay slip, P60 or Annual Accounts if self-employed should be included, together with a copy of a letter from the Benefits Office detailing your state benefits, if applicable.

For further advice on sources of help you could contact the following:

Educational Trusts' Forum Home Page

WISPERS TRUST

Wispers School for Girls in Haslemere enjoyed an excellent reputation for over 60 years, as is testified by the Independent Schools Report 2007. Its motto - *Fortiter, Fideliter, Feliciter* (Bravely, Faithfully, Happily) - inspired numerous girls and their teachers throughout its existence.

In the harder times of the present century, the Governors were mindful of the school's traditions and values, which would have been severely compromised in any amalgamation. They took a more positive view and, following the school's closure and sale in 2009, established a revised Trust, the Wispers Trust.

In their strategic planning, the Wispers Trustees have worked closely with the Charity Commission, who in particular applauded the Trust's intention to offer support in perpetuity. This is seen as the most effective way of preserving the founding principles of the school. Wispers Trust awarded its first education grants in 2011.

The aim of the Wispers Trust is to offer financial support to deserving pupils, particularly secondary pupils in Year 11 (GCSE) or Year 13 (A2), whose parents or guardians are experiencing unforeseen financial difficulties.

In exceptional circumstances financial support may be given for part of the two-year GCSE course (Years 10 and 11) or two-year Sixth Form course (Years 12 and 13) at the discretion of the Trustees. Financial support should be seen as a contribution to the fees per term and not as entire funding.

The applicant's current Head will be required to offer a written statement of support to confirm that financial assistance is in the best interests of the applicant in order to complete her secondary education. Parents or Guardians must ensure that they have given permission to the pupil's school for Wispers Trust to discuss the education and financial record of the applicant.

APPLICATION FOR AN EDUCATIONAL GRANT

PART 2

PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM

Clear writing and keeping a copy. Please write in **CAPITAL LETTERS** and in **BLACK INK**, as this form may need to be photocopied. We advise you to keep a copy of what you write; it may be useful if you want to make applications to other trusts. This form is accepted by many trusts making educational grants.

Full answers. Please answer all sections as fully as possible, as gaps could delay the processing of your application. Do not leave any lines or boxes blank: if necessary, insert “n/a” or “nil”.

Details of the young person’s parents. If both parents as a couple are making the application, please ensure that information for BOTH is supplied. If you fill in this form as a grandparent, guardian or foster parent, please complete the section about the young person’s parents (page 2) as far as you can.

Page 5 is a Financial Statement. This refers to the household in which the young person lives. The income and assets of all adults living permanently in the household should be stated, though it is understood that some benefits (e.g. DLA) are given to one particular individual. It is not automatically assumed that all the income stated is available to support the young person. The award of a grant is based on trust and openness on the part of the applicant. You can always give further explanations, if you wish, on the phone or in person.

SEND YOUR COMPLETED PART 2 FORM
TO THE TRUST TO WHICH YOU ARE APPLYING.
IT MUST BE ACCOMPANIED BY PART 1 WHICH YOU SHOULD OBTAIN FROM THE
INDIVIDUAL TRUST.

YOUR APPLICATION WILL NOT BE VALID WITHOUT PARTS 1 AND 2.

**ANY PROBLEMS?
CONTACT THE TRUST TO WHICH YOU ARE APPLYING. THEY WILL BE GLAD TO HELP.**

Household where the young person lives:

Other children: Name	DoB	School/College/Occupation	Parents' contribution to fees per year
_____	_____	_____	£ _____
_____	_____	_____	£ _____
_____	_____	_____	£ _____
_____	_____	_____	£ _____

Details of any other adults living in the household, including occupations:

Section 2 SCHOOL INFORMATION**Current School:**

Name of School:

Address:

Postcode:

Day or Boarding place (Please delete one)

Name of Head:

(inc. title and initials)

Name of P.A:

(inc. title and initials)

Head's email address and phone number:

Name of Bursar:

(inc. title and initials)

Bursar's email address and phone number:

Proposed School (if different):

Name of School:

Address:

Postcode:

Day or Boarding place (Please delete one)

Name of Head:

(inc. title and initials)

Name of P.A:

(inc. title and initials)

Head's email address and phone number:

Name of Bursar:

(inc. title and initials)

Bursar's email address and phone number:

Educational History: Please detail briefly schools attended from age 5, with dates

Does the young person have a Statement of Educational Needs (SEN)
or Education, Health & Care Plan (EHCP) ? YES NO

ANNUAL INCOME AND EXPENDITURE

(Use annual figures; if you need help, please ask)

<u>CURRENT GROSS ANNUAL INCOME</u>	
(i.e. before tax)	£
Income before tax (Including bonus, overtime etc)	_____
Pension	
State	_____
Employers	_____
Other	_____
State Benefits (Please list all income from benefit payments)	
_____	_____
_____	_____
_____	_____
_____	_____
Maintenance	
Court order	_____
Private	_____
Investment Income from:	
Bank deposits	_____
Building Society Interest	_____
Share dividends	_____
Property rent	_____
Sub-letting/lodgers	_____
Other (Please state)	_____
TOTAL INCOME/BENEFIT	<input type="text"/>
CHILD'S INCOME (not included above) Please state sources	
_____	_____
_____	_____
_____	_____
TOTAL CHILD'S INCOME	<input type="text"/>
ASSETS - WHAT YOU OWN	
Value of current residence	_____
Value of any other property	_____
Surrender value of Life Insurance Policies	_____
Value of vehicle(s)	_____
Cash in bank	_____
Value of shares	_____
Other savings	_____
Value of other assets	_____
TOTAL ASSETS	<input type="text"/>

<u>EXPENDITURE FOR CURRENT YEAR</u>	
	£
Income tax	_____
National Insurance	_____
Pension contributions	_____
Union/professional membership	_____
Mortgage/rent	_____
Council tax	_____
Water/sewage charges	_____
Insurance	
Endowment	_____
Buildings & contents	_____
Personal	_____
Heating/Lighting	
Electricity	_____
Gas/Oil/Coal	_____
Living Expenses	
Food & other household	_____
Clothing	_____
Telephone (incl. mobile & Internet)	_____
TV Licence/rental packages(s)	_____
Transport	
Road Tax licence	_____
Vehicle Insurance	_____
Fuel/Serviceing	_____
Public Transport	_____
Education	
School fees currently paid	_____
Other school expenses	_____
University/College expenses	_____
Miscellaneous	
Property repairs	_____
Holidays	_____
Child care	_____
Child maintenance payments	_____
Loan/credit card repayments	_____
Medical costs	_____
Other	_____
TOTAL EXPENDITURE	<input type="text"/>
LIABILITIES - WHAT YOU OWE	
Mortgage(s) outstanding (Final payment date(s))	_____
Repayment or Interest only	_____
Bank overdraft	_____
Credit/store card arrears	_____
School fee arrears	_____
Household bill arrears	_____
Loans/hire purchase outstanding	_____
Other	_____
TOTAL LIABILITIES	<input type="text"/>

Data Protection Act : Applicant Consent Form

In order for the Wispers Trust ("Trust") to consider your application for support, personal data and sensitive personal data of both you and the potential beneficiary/beneficiaries will be recorded.

To comply with the Data Protection Act 2018 and the General Data Protection Regulation (EU) 2016/679 (together, "Applicable Data Protection Law"), the Trust must tell you how it uses this data and in the case of sensitive personal data explicitly ask for your consent. By signing this form, you are providing your consent for the Foundation to process your/the potential beneficiary's data for the purposes below.

Permission to PROCESS your data

The Trust is required by Applicable Data Protection Law to ask for your permission to process the information we gather about your case. This information may contain your personal data and sensitive personal data. Your information will be stored securely by the Trust's Staff and Trustees.

Paper copies of your data may also be stored by the Trust.

For the purpose of Applicable Data Protection Law the Trust is the Data Controller of your information.

If you are making this application on behalf of a potential beneficiary, for example as a parent or guardian of the potential beneficiary we ask you to sign below to consent to the processing of both your and their information.

If the potential beneficiary is 13 years old or older we ask that they also sign below to indicate their consent to the processing of their information as they are considered old enough to understand that their information is being used by us for their application.

- Yes – I/We give my/our consent to the Trust processing personal data and sensitive personal data about me/us
- No – I/We do not give my/our consent to the Trust processing personal data and sensitive personal data about me/us
- Yes – I/We give my/our permission for the Trust to make contact with both the Head and Bursar to discuss this application

In the event of the applicant not giving consent, the application cannot be considered further.

Potential beneficiary (To be signed only if aged 13 years old or older)

Full Name:

Date of Birth:

Signature:

Date:

	Parent/Legal Guardian	Parent/Legal Guardian
Relationship to potential beneficiary		
Full name:		
Signature:		
Date:		